



## Conference Brochure



Swynford Paddocks Hotel  
Six Mile Bottom  
Newmarket  
Suffolk  
CB8 0UE

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A delightful 17<sup>th</sup> century house set in 8 acres of grounds and stud farm. Just 6 miles from the centre of Newmarket at Six mile Bottom, our long Driveway, straddled by ancient trees leads to the gabled house sprouting greenery from every angle. Stepping into the galleried reception area makes you feel as though you are arriving at a private household, the ideal venue to hold your corporate meetings, Conferences or even Team Building Exercises on our manicured grounds.

### Conference rooms

Conference Suite	Theatre Style	Boardroom Style	Cabaret Style	Classroom Style	Private Dinner	½ Day Room Hire	Full Day Room Hire
Augusta	80	24	12	16	50	£150	£225
Byron	20	15	10	6	40	£100	£175
Marquee	200	45	135	160	220	£750	£1350

For conferences less than six delegates a surcharge may apply

Your meeting room will be equipped with the following:

Pens & pencils

Paper

Conference Pads

Cordials

Mineral Water

Mints



## **Delegate Packages**

Swynford Paddocks Hotel offers the following inclusive Day Delegate and 24 Hour Packages.

### **Day Delegate Package** - Available for a minimum of 8 delegates

Room hire of either the Augusta Suite or Byron Suite  
Flipchart stand, pad and pens  
Swynford blotter pads, paper and pens  
Cordials, mineral water and mints  
Arrival coffee, tea and fruit platter  
Mid morning coffee, tea and Danish pastries  
Lunch – Two course hot and cold fork buffet  
Afternoon coffee, tea and Swynford shortbread biscuits  
Wireless Internet Connection  
£40.00 per delegate

### **24 Hour Delegate Package** - Available for a minimum of 6 delegates

The Day Delegate Package plus the following  
Overnight Ensuite Accommodation  
Full English Breakfast  
Three Course Evening Meal served with coffee in the  
Silks Conservatory  
(£30 Dinner allowance applies)  
£175.00 per delegate

All prices include VAT

Syndicate rooms attract a separate room hire charge



## **Conference Equipment**

When additional equipment is required, the following rates apply:

Flipchart, stand, Pad and Pens	£5.00 each
Screen	£25.00
LCD Projector	£75.00
Overhead Projector	£25.00
Sound System & Microphone	£150.00
Lectern	£35.00

Additional Equipment is available on request; please ask for details

## **Photocopying / Printing / Fax Rates**

Standard Photocopying / Printing per copy	£ .25
Colour Photocopying / Printing per copy	£ .50
Incoming Fax, per sheet	£ .25
UK, outgoing Fax First sheet	£1.00
Per sheet thereafter	£ .25
Overseas, Outgoing Fax per sheet	£2.00

All rates are inclusive of VAT



## **Conference Food and Beverage Prices**

When food and beverage in addition to those included within the delegate packages are required or when room hire is charged the following prices will apply.

Litre bottle of Sparkling / Still Mineral Water	£3.95
Tea and Coffee	£2.25
Tea, Coffee and Fruit Platter	£3.95
Tea, Coffee & Pastries	£3.50
Tea, Coffee & shortbread	£2.75
Orange Juice (per jug)	£6.00
Bacon or Sausage Sandwich	£4.95
Six Item Finger Buffet	£12.50
Eight Item Finger Buffet	£15.00
Two Course Hot & Cold Fork Buffet	£16.95

All prices are per delegate, per serving and are inclusive of VAT



## **Accommodation**

Standard Double / Twin for Single Occupancy	£90.00
Superior Double for Single Occupancy	£100.00

All rates are per room, per night and are inclusive of  
Breakfast and VAT

All rooms are Ensuite and have internet connection, colour TV, radio  
clock alarm, direct dial telephone, tea and coffee making facilities,  
mineral water, trouser press and hair dryer.

### Additional services

Early morning wake up calls

Iron and Ironing Boards

Laundry service is available

Selected Toiletries

Please note all guest bedrooms are non-smoking





## How to find us

SWYNFORD PADDOCKS IS SITUATED ON THE A1304  
ON THE OUTSKIRTS OF SIX MILE BOTTOM VILLAGE

### FROM THE SOUTH

**A11/M11** Leave the **M11** from London at **Junction 9** and take the **A11** towards Newmarket. The **A1304** exit is about **10miles away** & sign posted Newmarket & Six Mile Bottom. Pass the **Green Man Pub** on your right & a few hundred yards on your **left** is the turning **into Swynford Paddocks**.

### FROM THE NORTH & WEST

**A1 (M)/A14** Take the **A14 towards Newmarket** exit A14 @ **A1303**. Stay in right hand side of slip lane & follow the signs for A1303 to Newmarket, **turning right** onto Wilbraham Rd (This road may not be sign posted). Keep going for about **5 miles** until you reach the **crossroads** in Six Mile Bottom at the **Green Man pub**. **Turn left** onto London Road and Swynford Paddocks is **300 yards on the left**.

### FROM THE NORTH & EAST

**A11/A14** Take the B1506 sign posted Newmarket. Drive straight through the town centre, out past the racecourse on the right and the golf club on the left. At the roundabout, take the second exit signposted Six Mile Bottom and London. Swynford Paddocks is about 5 miles on the right.

AA Rosette Award for Culinary Excellence

RAC Dining Awards for Overall Dining Experience

American Express Best Loved Hotels of the World

Johansens Recommended

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